

**DCSS P3 PROGRAM
STAFFING - ATTORNEYS WORKGROUP
SEPTEMBER 19, 2000
MEETING SUMMARY**

I. GENERAL

On Tuesday, September 19, 2000 the California Department of Child Support Services (DCSS) Policies, Procedures, and Practices (P3) Project, Attorney Staffing Workgroup held its fifth official session in Sacramento. The following members attended:

- ☒ Antonia Agerbek, County Co-Leader (DDA, Sonoma County)
- ☒ Linda Anisman (Director/DDA, Inyo County)
- ☐ Janet Ballou (Child Support Attorney, CCSAS)
- ☒ Janice Doi (Supervising DDA, Santa Clara County)
- ☒ Mike Farrell, DCSS Co-Leader (Program Improvement Manager, DCSS)
- ☐ Judith Grimes (San Joaquin County)
- ☒ Hossein Moftakhar, DCSS Analyst (Statistical Analyst, DCSS)
- ☒ Julie Paik (Facilitator, Los Angeles County)
- ☒ Bruce Patterson (Orange County)
- ☐ Shari M Quadri (San Bernadino County)

Ex officio:

- ☒ Jim Hennessey, Facilitator (PSI)

Housekeeping and minute meeting duties were addressed. Linda Anisman is to submit meeting minutes. There was a brief discussion of the public forums, and who would be attending from this Workgroup.

II. REVIEW OF LAST MEETING'S MINUTES

There were no corrections to the minutes of the last meeting.

III. JOINT STAFFING MEETING

Antonia and Mike briefly reported on the joint Caseworker/Attorney Staffing meeting. The caseworkers believe that they can recommend a specific staffing ratio, without the need for obtaining further information. The members of that group did not seem to understand the difficulties the Attorney Staffing Workgroup has in making a specific staffing ratio recommendation.

IV. REVIEW OF SHORT REPORT

The group also reviewed the Short Report for the forums. Two corrections were made to the Short Report:

- Line 1.j. was corrected to read “local court policies and availability of court time” (not backlog).
- Item 4 was deleted from the report because this Workgroup did not address performance measures.

V. DRAFT FINAL REPORT

The survey information prepared by Hossein is to be attached to our report as an exhibit. Janice volunteered to draft the Executive Summary for our report.

The remainder of the meeting was devoted to drafting our report as a group. At the conclusion of the meeting Antonia, Julie, and Janice each volunteered to do some further work on our draft. Julie and Janice will email their work to Antonia.